

SEPPA Second Vice-President

The duties of the Second Vice President include:

On site coordinator for the biennial Trade Show

Working with the Executive Director in the sales of all Show booths

Approving the layout of the booths spaces, coordinating with the show decorator (pipe and drape) for layout, scheduling, catering and door prizes

Working with the Executive Committee to purchase and compile
Hospitality bags for speakers and judges.

The Second Vice President shall assume the duties of the First Vice President in the case of a vacancy in the office of First Vice President by virtue of resignation, death, incapacitation, or otherwise.