



Kelli McAbee Photography

Edinburgh West

The Upstates Newest Wedding Venue

An English Conservatory on a 16 acre property in Taylors, SC, only 15 minutes from Main Street Greenville, SC. Have your Wedding or event at a European inspired location complete with a Buckingham Palace style entrance gate and a long double driveway with Victorian streetlights leading to a large 50' X 60' grand glass English Conservatory.

Package includes, dinner, florals, directing and fixtures.

Let Camelot Event Group do the work so you can enjoy the celebration.

After all, YOU are the guest of honor!

3705 Locust Hill Road Hwy 290
Taylors, SC 29687

Edinburgh West Wedding Package

The Venue Rental of The Property for Six Hours	Common Add Ons to the Packages:
Catering Sit down buffet for 100 people. Includes one entrée and four items from menu. (Includes Cake Cutting Fee)	Each additional person over 100: add \$34.56* per person. (This includes Buffet dinner with one entree, fixtures for the wedding and reception, table florals- estimation per guest based on tables of 7.)
Flowers (Customized to your taste and colors).	-Pre dinner appetizers \$4.50 per person. 2 items from the hors d'ouvres menu and bev.
Ceremony Flowers Ceremony Backdrop and Aisle Decorated	-Additional Entree \$3.50 per person
Reception Flowers Large Fresh Flower Arrangement on Food Table 8 Arrangements plus 5 Upgraded for the Banquet Tables Conservatory Hanging Decor Over Dance Area Baskets or Garland on the Front Door of Conservatory	Additional Bridesmaids bouquets \$50.00
Personal Flowers 1 Bride's Bouquet 3 Bridesmaid's Bouquets 1 Throw Bouquet 2 Mother's Corsages 5 Other Corsages 8 Boutonnieres	-A one mic sound system \$150.00.
Rental Fixtures 100 White Chairs for the Ceremony 13 Banquet Tables 13 Linens to floor w/ Overlays 1 Captain's Table with Linens 100 Chiavari Reception Chairs Easel for the Bridal Portrait Guest Book Stand Parking Attendant (200+ Guests, 2 nd needed)	-High Boys with linen \$26.00.
Rehearsal and Day-of Coordinator	Reception only events deduct \$125.00 for Ceremony Chairs.
TOTAL for all Services based on 100 people. \$10,068.75 plus tax and Grat.	*For more detailed pricing including tax and gratuity, or hors d'ouvres only events, fill out our contact form at www.Edinburghwest.com .

The services mentioned above are exclusive to Edinburgh West.

Packages are based on 100 people, however, Edinburgh West can accommodate several hundred people. The packages are simply to give you an estimate. Ask about our online quote to add tax, gratuity, and more detailed information.

3705 Locust Hill Road, Taylors SC 29687.

For an Appointment, fill out the contact page on our website:

www.edinburghwest.com

eventsatedinburghwest@gmail.com, 1-864-271-0188

Hors D'oeuvre Receptions

Fruit Sampler

Vegetable Platter with Dip

Nuts, Mints, and one Beverage

And a choice of any **FOUR** items below

Meatballs in Sauce
Mini Quiche
Hot Pimento Cheese Dip
Mini Ham Biscuits
Cheese Sampler Tray
Cocktail Weiners in Sauce
Spinach and Artichoke dip w/cocktail bread
Croissant Sandwiches
Seafood Dip w/ Salad Shrimp & Crackers
Chili Beef Dip with Chips
Mini Cheesecakes
Chicken Salad Pastry Shells
Dessert Sampler
Mini Baklava
Assorted Pinwheels
Caprese Skewers
Frank in a Blanket
Hot Crab Dip w/ Cocktail Bread
Stuffed Mushrooms
Stuffed Tomatoes
Chicken Fingers (add .50 per person)
Mixed Vegetable Casserole

\$12.95 per person (For heavy hors d'oeuvre receptions, price includes non-disposable dinnerware)

\$1.75 per person for additional items
\$3.75 per person for Meat Carving Station with Bread & Condiments
\$3.50 per person for Pasta Station
\$3.00 per person for Mashed Potatoes Station
\$3.00 per person for Large Shrimp with Cocktail Sauce
\$3.00 per person for Chocolate Fountain with pretzels and marshmallows
.75 per person for Glass Plates and Cups
\$40.00- Cake Cutting Fee
.75 per person Coffee, Tea, Soft Drinks, Hot Apple Cider or Hot Chocolate.

Minimum of \$1,200 for catering.

Gratuity for Catering Staff is 10%

Linda J's Catering

106 Dupont Drive

Greenville, SC 29607

(864) 271-0188 (Mansion)

(864) 907-0308 (Cell)

Edinburghwest@gmail.com

The Official Caterer of Edinburgh West.

Dinners

Entrees (Choose One)

Bourban Chicken
Barbecued Chicken Breast
Lasagna
Roast Beef with Mushroom Gravy

Honey Glazed Ham
Sliced Turkey Breast with Giblet Gravy
Fried Chicken
Shrimp with Cocktail Sauce (use as Appetizer)
Honey Dijon Chicken
Shrimp and Grits
Chicken and Grits
Chicken Tenders
Southwestern Chicken
Chicken Breast with Mushroom Gravy
Pork Tenderloin
Beef Tenderloin (add \$4.00 per person)

Accompaniments (Choose Four)

Green Beans Almondine
Cream Corn
Rice Pilaf
Baked Potatoes
Scalloped Potatoes
New Potatoes
Normandy Blend (Carrots, Broccoli, & Cauliflower)
Macaroni & Cheese

Mashed Potatoes and Gravy

Potato Salad
Baked Beans
Tossed Salad
Dressing & Gravy
Fresh Fruit Tray
Pineapple & Cheddar Casserole
Green Bean Casserole
Slaw
Pasta Salad
Sugar Snap Peas
Broccoli with Cheese Sauce
Asparagus Vinaigrette
Mixed Vegetable Casserole
Potato Casserole
Sweet Potato Casserole
Roasted Brussel Spouts
Squash Casserole
Caesar salad
Spinach Greens Fruit and Vinaigrette Salad

\$15.95 Per Person (included in package)

Bread (Included)

Coffee or Tea (Included)

Chocolate Pound Cake
Cake Squares
Cobbler, Pies (Assortment)
Cheesecake (Add \$.50 per person)

\$4.50 per person to add pre-dinner appetizers- beverage and two normal priced appetizers from the Hors D'oeuvre menu

\$3.50 per person for additional entrees

\$1.50 per person for additional accompaniments

Minimum of \$1,200 for catering.

Gratuity for Catering Staff is 10%

This is a copy of Online Event Contract, venue contract only available digitally. The digital contract will be sent after an initial tour:

Edinburgh West
3705 Locust Hill Road
Taylors, SC 29687
864.271.0188
Fax 864.242.9935

Sample Contract

Reserved by (Bride's Name):

Wedding Date

Actual Time _____ to _____
Event Time _____ to _____

Bride's Address: _____

Groom's Name: _____
Married Names: _____

Home Phone: _____

Work Phone: _____

Cell: _____

E-mail: _____ @ _____

Facebook: _____

How did you find out about Edinburgh West? Circle all that apply:

Social Media Bridal Show Post Card Friend Internet Other _____

Total due to Edinburgh West Venue Only: \$4000.00

Deposit: _____

Balance due to Edinburgh West (Venue Only): _____

The price of the facility is \$4,000 for the following rooms: The Bride's room, restrooms, buffet room, conservatory and the grounds. Six hours are allotted: 1 1/2 hours prior to the event for photography, etc; 4 hours for actual event; last half-hour for gathering items that belong to you, etc. An additional sheet of general information will be given and a payment schedule will be arranged. The Planning Appointment with Camelot Event Group must be within one month from the booking date on this contract. Additional hours can be added for \$200.00, however, event end time can be no later than 10pm. A non-refundable deposit of \$500 is required to reserve the venue and to guarantee your date.

Cancellation Policy: All payments, deposits and all monies received are NON-REFUNDABLE and a credit will not be given. This contract binds the purchase of a specific date at this venue and cannot be replaced. A cancellation notice must be received directly from the Bride, in writing, in order to relinquish Bride of any remaining balance. Payments that are 30 days past-due will result in the wedding date being placed back on the market, unless other arrangements are made.

Edinburgh West is not responsible for Acts of God, loss of utilities, liability, or any act beyond their control. The liability of all attending the event and their possessions on this property is the responsibility of the Bride.

The following services are to be provided solely by Camelot Event Group at Edinburgh West: catering, flowers, and rental equipment. (Edinburgh West is comprised of separate businesses).

Payment made to one member of Camelot Event Group cannot be transferred to another.

Like Chick-fil-A we are closed on Sundays.

My signature on this contract verifies my agreement, understanding, and acceptance with The General Information sheet, the Payment Schedule sheet, this contract and the contracts with businesses within Camelot Event Group:

Bride: _____ Date: _____

Edinburgh West: _____ Date: _____

Payment Schedule

Today's Date: _____

Bride's Name: _____

Date of Event: _____

Address: _____

Email: _____

Home Phone: _____

Cell Phone: _____

of Months before Wedding: _____

Total to Camelot Event Group \$ _____

Monthly Payment Amount: \$_____

(All payments made to Camelot Event Group).

Camelot Event Group

(The following services are exclusive to Edinburgh West. Camelot Event Group is comprised of separate businesses).

Payments made over 30 days past due are in danger of event cancellation. Failure to contact Edinburgh West in the case of cancellation within 30 days after last payment will result in the balance due and the date will be put back on the market. **No refunds or credits will be given.** All funds received will be put in the Bride's name. Camelot Event Group of businesses is not responsible for Acts of God, loss of utilities, liability, or any act beyond their control. Payment made to one member/service of Camelot Event Group cannot be transferred to another.

I, the undersigned, understand and agree to the information on this page.

Bride's Signature: _____ Date: _____

General Information

Just a few reminders to help your event go smoothly!

1. Camelot Event Group is comprised of five separate services/businesses that are exclusive to Edinburgh West: Linda J's Catering, Designer Concepts (Flowers), Wheeler Rentals (Wedding Fixtures), day-of coordinating and the rental of Edinburgh West. No later than thirty (30) days after booking Edinburgh West, the wedding will be planned with Camelot Event Group. Deposits will be made on the rest of the services, and a payment schedule will be planned. (See Payment Schedule Page). Outside services will be needed for photography, cake, music, officiant, attire and anything listed on our brides checklist.
2. You will be given six (6) hours total for your event: 1 ½ hours before the wedding for dressing and photography, four (4) hours for the actual event, and the last ½ hour for gathering your belongings. D.J.'s turn off their music at the end of the 5 ½ hours or when the Bride and Groom bid farewell to their guests. Each additional hour can be added for a charge of \$200.00 per hour. Wedding ceremonies should not start later than 6pm, due to city noise ordinance that ends at 10pm.
3. Alcohol: Please see last page of this packet.
4. No smoking in or near the conservatory and back building; however, sand pots are available outside.
5. The Bride's room is only for the Bride, her mother and attendants. If possible, it is best for the Mothers and Attendants to come dressed for the wedding. The Groom and Groomsmen come dressed for the wedding. Hair and Makeup should be done prior to arrival.
6. Rehearsals are free of charge; however, they are subject to our bookings. Rehearsals can be scheduled one month prior to the event. In the case of a wedding scheduled on Friday evening and another wedding scheduled on Saturday, both weddings can rehearse on Thursday within two hours of each other. All scheduling is subject to our bookings.
7. Send-off: Birdseed, silk flower petals, fireworks, and confetti are not allowed.
8. Due to Greenville County's Noise Ordinance, noise should be no louder than 70 decibels at the property line. The Staff at Edinburgh West will monitor the levels. This also applies to the ceremony. Family friendly music is appreciated. Disc Jockey Sub Woofers are not permitted.
9. Because of the noise ordinance, full bands are not allowed for the receptions. DJs are allowed for receptions and other live, acoustic musicians are allowed upon approval for ceremony and cocktail hour.
10. Disposable Plates, forks and napkins for the cake must be provided by the customer. Glassware for cake must be rented by Camelot Event Group. Review the Brides checklist for more items that need to be brought in.
11. You may need amplification for a minister or singer a sound system is available for rent or your DJ can provide this.
12. All fresh flowers belong to the Bride and silk flowers used to decorate are rented.
13. Because of the South Carolina heat, for all weddings in late May – September, we HIGHLY recommend that the ceremony be no earlier than 6:00 PM.
14. Because Edinburgh West is a semi-inclusive venue and day-of coordination is included, outside wedding planners and coordinators are not needed.
15. Edinburgh West is a Christian owned facility. **Christian symbols/scripture may be displayed throughout the property, building and staff.**
16. Typically, only two planning appointments are needed. The initial planning appointment takes place within thirty days of when the deposit is placed and is used to start the monthly payment plan. The finalizing appointment takes place about a month out from the wedding and is used to finalize details.
17. Samples plates are available upon requests for pick-up during event times only.
18. **To make additions or changes, please contact Linda Boyles at:**
eventsatedinburghwest@gmail.com

Brides Checklist

- Wedding Gown
- Bridesmaids' Dresses
- Flower Girl Dresses
- Mother of the Bride/Groom Dresses
- Shoes
- Jewelry
- Veil
- Garter
- Groom's Tuxedo Attire
- Groomsmen Tuxedos
- Fathers' Tuxedos
- Ring Bearer
- Officiant
- Marriage License
- Photographer
- Bridal Portrait
- Videographer
- Cake
- Cake Napkins
- Toasting Flutes
- Cake Knife
- Forks for the Cake
- Plates for the Cake
- Ceremony Music
- Reception Music
- Invitations
- Programs
- (If not using a bartending service) Champagne and Wine
- Coolers for the Champagne
- Ice for the Coolers
- Cork Screw
- Send off items
- Favors for Guests
- Signage if needed
- Guest Book
- Unity or communion elements for ceremony
- Pen for the Guest Book
- Basket or Container to hold Cards
- Decorating Car Kit
- Transportation (Horse & Carriage or Limo)
- Photo booth
- Pictures (Engagement Pictures)

Ask Others to Help You with:

- Serving wine and champagne if not using a bartending service
- Getting your Gifts after the Wedding
- Getting your belongings after the Reception
- Getting your cake and food leftovers
- Getting your fresh flowers

Please contact Kennedy Kapanzhi or Linda Boyles during weekdays,

eventsatedinburghwest@gmail.com

Alcohol Service:

Edinburgh West is happy to offer our couples two choices for alcohol service, bring in your own wine OR hire a bartending service to provide a beer and wine service to your guests.

1. Bring in your own Wine: The bride and groom may provide their own wine and champagne, or hire one of the below bartending services to provide a Wine Lovers package. If the couple opt to provide their own wine, the mansion will provide a table, but will not serve the wine or provide coolers. The party must bring in necessary coolers, ice, and cork screw, etc. With this option wine and champagne ONLY may be served, no beer may be on-site. In order to bring in your own wine, the total wedding guest count must be less than 150 people. With a larger guest count, alcohol service should be contracted with one of the services below. Coolers/refrigeration and ice can not be provided through Edinburgh West.

2. Beer & Wine Service: If the couple would like to offer beer and wine to their guests, they must hire one of the below bartending services, to provide a full-service package that includes bartenders and product. The couple should contract with the bartending service directly upon booking the mansion to guarantee availability. Couples are not allowed to bring their own beer onto the property without service from one of these companies below. The bartending service will remove all the alcohol from the property when service has ended.

General alcohol service rules:

All guests consuming alcoholic beverages must be at least 21 years of age. All alcohol must be labeled with a federally approved label; no home brews, kegs, flasks or homemade punches are allowed.

All guests must keep their personal consumption to a moderate level. Guests who are over intoxicated, passing drinks to minors or causing problems will be asked to leave immediately.

No liquor is allowed on the property or in the parking lot at any time.

Alcohol service is limited to four hours. After the event has concluded any leftover alcohol must be packed up and removed. Guests should not be allowed to take alcohol "to-go".

Guests should not consume alcohol or "tailgate" in the parking lots. All alcohol must be consumed in the reception areas.

Liquid Catering:

864-248-4850

www.liquidcatering.com

The Bearded Bartender

(864) 525-5205

www.BeardedBartenders.com