

# **Respectapole**

## **Studio Rules & Class Policies**

*Our Studio and Class Policies help us to maintain respect & integrity of our business and with you as a student. Please read the entire list below. We will uphold our professionalism and we ask that you do the same in respecting and adhering to our policies & procedures of our studio. If you have any questions regarding our policies, please notify the studio before making any appointments or purchases.*

### **General Studio Policies**

- Must be 18 years of age or over to participate in any class
- Respectapole is a women only fitness/dance studio
- All prices are subject to change without notification

### **Studio Ground Rules & Etiquette**

- Respectapole is a judgment-free fitness/dance studio
- Nudity is prohibited.
- Please arrive 10 –15 minutes prior to class start time.
  1. For safety reasons students will not be allowed to participate in class 10 minutes after class start time.
  2. Please understand there must be at least 2 people present for a scheduled class to run.
- Please stop at the front desk and check in for every class prior to entering the studio.
- No food, beverages, or snacks allowed in studio with the exception of bottled water.
- No Kids or Men allowed inside the studio while classes are in session.
- You must all remove rings, bracelets, and watches for every class to avoid damage to the poles and to your jewelry.
- Respectapole will not be held responsible for any lost or stolen items. Please keep all personal and valuable items in your car.
- Please notify your instructor of any injury that you may have.
- For safety purposes no socks are allowed during class time. Proper shoes may be worn or bare feet only. However, no street/outside shoes allowed on the actual studio floor. Please bring dance shoes in a bag. You will not be allowed to dance in the same shoes that you walked into the studio with.
- As stated on your receipt, all sales and purchases are FINAL. We have a NO REFUND POLICY and a 24-hour cancellation / rescheduling policy on all classes or your void session and payment for the class.

## Class Policies

### 4-5 Week Workshops

- All workshops are Non-refundable and non-transferable.
- No refund or transfer will be given on unused classes.
- It is important that you are present for each week of your class as each class routine builds upon the previous week until the course is over.

### Drop-In Classes & Class Packages

- All classes & reservations are by appointment only (you can reserve online or by calling studio at 757-251-5993.)
- All of our classes start on time. Please arrive no earlier than 15 minutes prior to your class time.
- All Class packages have expiration dates. Please notice the expiration date on your class package before you purchase your class package.
- Class Extensions can be purchased if you need more time to use your classes after expiration date. Please call studio for pricing. They are available in 30-day increments.
- As stated on your receipt, we have a *No REFUND POLICY*. All sales and purchases are final. Please only purchase the package that you know that you can use before the expiration date on your package.
- See Calendar at [www.respectapole.com](http://www.respectapole.com) for class dates and times.
- For prices on class packages go to [www.respectapole.com](http://www.respectapole.com) and click on "Class Schedule". Upon registering for class you will see Price List.
- We have a 24-hour cancellation/rescheduling policy on all classes or you void session and or payment for the class.

### Private Parties

- A \$75.00 deposit is required in order to secure a date and time for your scheduled party.
- Deposits for parties can only be secured with a Debit or Credit card on file.
- Deposits are non-refundable and non-transferable. Deposits are applied towards the total cost of your party.
- Respectapole Dance Fitness reserves the right to monitor and or dismiss anyone for disorderly conduct while in or on studio premises. All monies will be forfeited if we have to dismiss your party.
- Late Arrival: All parties run for a minimum of 1.5 hours. Parties start and end at your scheduled time frame. If you arrive late, your party will still only run for the time slot that you scheduled. Please always arrive on time.
- Rescheduling: If you need to reschedule your party you will be asked to pay a rescheduling fee of \$75.

- NO SHOW / NO CALL: There is a \$100 NO SHOW/NO CALL fee charged to your credit card on file if you fail to let that studio know that you need to cancel or reschedule your party.

### **Private Lessons**

- Private Lessons are based on studio and Instructor availability.
- Payment for private lessons must be paid in full 3 days prior to your lesson.
- No refunds and Private Lessons are Non-Transferrable.
- A 24 hour notice is required in the event that a student needs to reschedule a lesson or you void session and payment.

### **Class Calendar**

- Our class calendar with dates and times can be found at <https://clients.mindbodyonline.com/classic/admhome?studioid=23649>. Please click link or copy and paste to your web browser.
- Please continue to monitor schedule as dates, times, classes, and Instructors are subject to change.
- All classes must have at least 2 reserved students in order for the class to run as scheduled.

### **Weather Calamity**

- In the event of inclement weather, Respectapole Dance Fitness will notify all students of studio closure. Students will be contacted by a Respectapole Staff Employee via phone, text, website, or email.
- Weather calamities have already been factored into the expiration dates on class packages. Student accounts and expiration dates will not be adjusted due to weather.



**We Appreciate Your Attention our Policies we look forward to seeing you in class  
real soon!**

**Respectapole Dance Fitness Team**