

Lauren Rinando

• PHOTOGRAPHY •

Wedding Contract

*I keep record of the signed copy of this document. If you feel the need to have record of it as well, please make yourself a copy.

Please leave this blank for Photographer to make notes of payments made:

Payment of: _____ Was made on: _____ In the form of: _____ Approved by: _____

Payment of: _____ Was made on: _____ In the form of: _____ Approved by: _____

Payment of: _____ Was made on: _____ In the form of: _____ Approved by: _____

Payment of: _____ Was made on: _____ In the form of: _____ Approved by: _____

Wedding Date and Time: _____

Wedding Package & Price agreed upon: _____

Bride's Name: _____

Phone: _____

Address: _____

Email: _____

Groom's Name: _____

Phone: _____

Address: _____

Email: _____

Time Photography Session Starts: _____ Ends: _____

Amount of Guests: _____

Other Photography Sessions agreed on: _____

Wedding Chapel Location: _____

Wedding Official and Contact Number: _____

Wedding Reception Location: _____

Wedding Reception Manager and Contact Number: _____

Bride's Dress-up Location: _____

Wedding theme: please specify **color scheme** / traditional / formal / informal / casual etc. _____

Wedding Attire: describe bride, groom and wedding party attire _____

How did you hear about us?: _____

Booking/Wedding Photography timeline:

-Client contacts Lauren Rinaudo Photography for pricing and decides to go forward with booking wedding photography.

-Client meets with Lauren Rinaudo Photography to discuss further questions, sign contract, and pay deposit of 30% of package chosen.

-If client books package including bridals, engagements, or both, it is their responsibility to book each session at least 2 months prior to wedding date. This ensures the return of prints to be on display at the wedding. It is NOT the photographer's responsibility to contact the client reminding them of bridal and engagement session. Contact me at LaurenRinaudo@yahoo.com for location and date availability of those sessions.

- Bridals and engagements are posted in an online proofing gallery for you to view and purchase prints from. This gallery is posted four weeks from the session date. It is available to view for two weeks and will expire automatically. Orders can be emailed to laurenrinaudo@yahoo.com. Once I have received the order I will PayPal invoice you for the amount owed for prints. Once the invoice is paid I will place the print order. They will take about a week to come in. We will plan a meeting location for you to pick up prints to prevent them from being bent in the mail.

-1 to 2 weeks prior to wedding day we will have a final consult to update any information on the contract and finalize details of the "family shoot list."

-On wedding day I will arrive at the location at my start time, and be joined by my second shooter later throughout coverage. I usually advise scheduling the ceremony start time in the middle of my coverage leaving me extra time to shoot untouched details upon arrival. Please make note of any changes you would like to make as at the reception I will ask you to do the following to be sure I get full coverage. First dances, cake cutting, champagne toast, garter toss, bouquet toss, and exit (possibly faking the exit for photos sake.)

-30 minutes before my coverage ends I will ask you for any remaining shots you wish for.

-Upon leaving the wedding my work has just begun. I take three months to thoroughly edit your wedding images. They are due to you exactly 3 months from your wedding day.

-Once I finish I will schedule a meeting location for you and I to deliver your wedding USB package.

-From this USB you get to enjoy viewing and printing. Feel free to contact me if you would like to purchase professional prints or canvas of any photo from your wedding day coverage.

Other details you need to make note of:

****If the wedding ceremony and the wedding reception are in two different locations, the time of travel from one place to the next IS included in the amount of time your wedding package allows.***

****Editing of the wedding images includes image color alterations, and other slight detail. Extensive editing is not included in the wedding price.***

****The photographer and second shooter are allowed one 15-20 minute meal break during the reception.***

****If you book a session that includes bridals, engagements, or both, the session fee of \$225.00 is due upon booking a date for each session. This session fee will credit toward your wedding package if it is listed as included.***

****If you order a wedding package that includes bridals or engagements please note, prints or CDs purchases of those two sessions are SOLD SEPERATELY. Additional Expenses:***

****THE CLIENT is responsible for all travel, accommodation, meal, and transport costs. Travel is considered anything that exceeds 30 miles from 71115 zip code. Otherwise travel is .55c per mile from my home address to the address of ceremony and back.***

Bride and Groom initial upon agreement: _____

Photography fee agreed on: _____ (plus applicable expenses as described in the contract). A deposit of 30% of wedding package is due when this agreement is signed, and the remaining balance of _____ is to be paid 30 days before wedding date or no later than: _____

WEDDING PACKAGE AND SERVICES INCLUDED FOR THE FEE STATED ABOVE, WHICH IS: _____ FOR THE TOTAL BALANCE.

1. ENTIRE AGREEMENT: This agreement contains the entire understanding between “Lauren Rinaudo Photography” and THE CLIENT. It supersedes all prior and simultaneous agreements between the parties. The only way to change or add to this agreement is to do so in writing, and all the relevant parties sign providing the document.

2. RESERVATION: Upon your signature, “Lauren Rinaudo Photography” will reserve the time and date agreed upon, and will not make other reservations for that time and date. For this reason, the Reservation Deposit of 30% of wedding coverage is non-refundable, even if the date is changed or the wedding cancelled for any reason; including acts of God, fire, strike and/or extreme weather. The Reservation Deposit is to be paid at time of signing the contract. The Reservation Deposit is applied towards the contracted wedding photography package. THE CLIENT understands and agrees that the entire amount owed for the wedding photography package described in the contract is due on or before (30 days prior to wedding date) which is: _____

3. USB DELIVERY: After 3 months from exact wedding date, “Lauren Rinaudo Photography” will provide THE CLIENT with a USB copyright free. This USB will contain edited photographs taken at the event. We use this time to perfect each image and appreciate your patience. *If for any reason the USB is misplaced or you would like a 2nd copy we charge a \$100.00 fee for replacement/copies of wedding day USB’s.

4. CANCELLATION: In the event that THE CLIENT cancels the contracted services for wedding photography outlined in this contract before the wedding ceremony takes place, any payments, plus deposit, will be forfeit.

5. PRE-EVENT CONSULTATION: The parties agree to a pre-event consultation before the wedding date in order to finalize the actual shooting times and locations.

6. EVENT GUIDE: THE CLIENT will be responsible for (or have someone designated for this responsibility) identifying people/objects of whom/which specific photographs are desired. The photographer will NOT be held accountable for not photographing desired people if there is no one to assist in identifying or gathering people for the photograph(s).

7. 90 MINUTE WINDOW: The bride and/or groom agree to set aside at least 30 minutes before the commencement of the wedding ceremony and a 60 minute time frame afterward for photographs that cannot be obtained during the ceremony or reception. The 60 minutes following the ceremony includes group photographs. If either the bride’s or groom’s late arrival (or any other reason outside of the photographer’s control) prevents this 90 minute window from occurring, “Lauren Rinaudo Photography” shall not be held liable for failure to take desired photographs.

8. COOPERATION: The parties agree to positive cooperation and communication for the best possible result within the definition of this assignment. “Lauren Rinaudo Photography” is not responsible for key individuals’ failure to be present or to cooperate during photography sessions, neither for missed images due to details not revealed to “Lauren Rinaudo Photography”. “Lauren Rinaudo Photography” recommends that THE CLIENT designate an "event guide" (see **PRE-EVENT CONSULTATION** above) to point out important individuals to the photographer, whom THE CLIENT wishes to include in informal or candid photographs.

9. SHOOTING TIME / ADDITIONS: The photography schedule and selected methodology are designed to accomplish the goals and wishes of THE CLIENT in a manner enjoyed by all parties involved. THE CLIENT and “Lauren Rinaudo Photography” agree that positive cooperation and punctuality are therefore essential. Shooting commences at the scheduled time. Should the ceremony start late due to any reason whatsoever, “Lauren Rinaudo Photography” will not be held liable for any photographs not taken.

10. HOUSE RULES: The photographer is limited by the guidelines of the ceremony official or the reception site management. THE CLIENT agrees to accept the technical results of their imposition on the photographer. Negotiation with the officials for moderation of guidelines is THE CLIENT’S responsibility; “Lauren Rinaudo Photography” will offer technical recommendations only.

- **MODEL RELEASE:** THE CLIENT hereby assigns and grants “Lauren Rinaudo Photography” and its legal representatives the irrevocable and unrestricted right to use and publish photographs of THE CLIENT or in which THE CLIENT may be included, for editorial, trade, advertising or any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. THE CLIENT hereby releases “Lauren Rinaudo Photography” and its legal representatives and assigns from all claims and liability relating to said photographs. It is agreed that “Lauren Rinaudo Photography” may display and use the photographs taken for advertising, display, website and internet promotion, photographic contests, public display such as in malls, photography books, photography instructional books, store fronts, window displays, studio display, television advertising, magazine advertising and any other purpose thought proper by “Lauren Rinaudo Photography”.

- **EXCLUSIVITY / GUEST PHOTOGRAPHY:** It is understood that “Lauren Rinaudo Photography” will act as the sole and exclusive wedding photographer. Because of the fact that flashes from guest’s cameras may ruin shots taken by “Lauren Rinaudo Photography”, THE CLIENT acknowledges that they are responsible for notifying all of their guests that guest photography is not permitted at any time while the professional photographer are in session. The formal photography time is for the exclusive use of “Lauren Rinaudo Photography” to capture the formal wedding portraits. Because of time constraints and the need for subjects to pay full attention to the professional photographer, guest photography cannot be permitted. “Lauren Rinaudo Photography” will allow guests to take snapshots during the processional and recessional, during candid events at the church, and at the altar during the time “Lauren Rinaudo Photography” equipment is being packed up. In return for this consideration “Lauren Rinaudo Photography” insists no other guest photography take place when or where “Lauren Rinaudo Photography” is working. No other guest/photographer using professional equipment will be allowed by “Lauren Rinaudo Photography” at any time during the wedding. “Lauren Rinaudo Photography” reserves the right to stop any photographic services paid for and leave the function should any other person take photographs with any professional equipment – with the deposit being forfeit. **Bride and Groom initial upon agreement:** _____

- **GUEST COOPERATION:** THE CLIENT is responsible for the conduct of their guests. THE CLIENT will direct all other service providers (florist, DJ, caterer, etc.) to provide any needed information and cooperation to the photographer. Coordination with other service providers is necessary to complete all the photography sessions as scheduled. THE CLIENT should share the photography schedule with other service providers to make sure that there is no conflict in times. In addition, events during the wedding day should be planned to make the best use of time from all vendors.

“Lauren Rinaudo Photography” will not tolerate verbally or physically abusive behavior, nor will it share its time or compete with guest photographers for the attention of the subjects. Unchecked guest conduct that interferes with photography may seriously affect the quality of the photographs taken and increase the number of times photos must be re-taken. If THE CLIENT is unable to control the conduct of their guests, resulting in an unacceptable degree of misconduct, or if the conduct of any of their guests damages the equipment of the photographer, it will result in the early or immediate departure of the photographer. THE CLIENT understands that in such an event, no refunds will be granted.

Bride and Groom initial upon agreement: _____

10. COMPLETION SCHEDULE: Digital processing takes 3 months from exact wedding date.

Bride and Groom initial upon agreement: _____

11. PAYMENTS: THE CLIENT agrees that a \$30% of wedding package deposit is required at the time of contract acceptance and 100% of the remaining balance is due on the first date of the wedding month which is: _____

12. METHOD OF REMUNERATION: Payment may be made in cash, check, or credit card via PayPal.

***13. PENALTY FEES & CHARGES:** There is a \$25.00 PER DAY late payment fee for any payments that are not postmarked or delivered to “Lauren Rinaudo Photography” by the first day of the month ceremony is scheduled.

14. RIGHT OF WITHDRAWAL: “Lauren Rinaudo Photography’s” discovery of new information changes to agreed circumstances, or other factors, which tend to circumvent its policies, may result in its withdrawal. Non-cooperation; changes in locations, facilities or available times; missed appointments and late payments are examples of contributing factors. Should “Lauren Rinaudo Photography” initiate the withdrawal, all fees will be returned, excluding deposit as well as fair market value for all services/products already provided. In case of withdrawal, \$100.00 an hour is charged for all photography services already provided, consultations and all driving time, rounded up to the nearest half-hour.

Bride and Groom initial upon agreement: _____

15. LIMIT OF LIABILITY: In the unlikely event of severe medical, natural, or other emergencies, it may be necessary to retain an alternative photographer. "Lauren Rinaudo Photography" will make every effort to secure a replacement photographer able and/or willing to provide a similar package as chosen in this contract at the same/similar tariff. If such a situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package.
Bride and Groom initial upon agreement: _____

"Lauren Rinaudo Photography" takes the utmost care with respect to exposure, transportation and processing of photographs; including using professional grade equipment and professional grade backup equipment. However, in the unlikely event of THE CLIENT'S photographs being lost, stolen or destroyed for reasons within or beyond "Lauren Rinaudo Photography" control, the latter's liability is limited to the return of all payments received for the event package. The limit of liability shall not exceed the contract price stated herein. The limit of liability for a partial loss of originals shall be a prorated amount of the exposures lost based on the percentage of total number of originals

16. NON-GUARANTEES: Although every possible care will be taken to produce photographs of all important and special events during the wedding, "Lauren Rinaudo Photography" cannot place an unconditional guarantee on the above. "Lauren Rinaudo Photography" will not be held responsible for any ruined photographs due to guests' (or any other) flashes; or any other ruined photographs due to any other cause in or outside of "Lauren Rinaudo Photography's" control.

17. PERFORMANCE: The performance of this contract on behalf of "Lauren Rinaudo Photography" shall be contingent upon acts of God, flood, fire, warfare, government laws or regulations, electrical failure, strikes by suppliers, and/or conditions beyond its control.

18. SEVERABILITY: If any provision of this agreement is held to be invalid or unenforceable under the law, the validity of this agreement as a whole shall not be affected, and the other provisions of the agreement shall remain in full force and effect.

19. AMENDMENTS: This contract has been freely negotiated and shall be recognized as the entirety of the agreement. Only those changes or modifications specifically placed in writing, attached, dated and signed by THE CLIENT and "Lauren Rinaudo Photography" at the time of acceptance of this contract shall be recognized as amendments to this contract.
I have read and understood the terms above. I hereby agree to the terms of this agreement.

Signed: _____ (CLIENT RESPONSIBLE FOR PAYMENT)

Signed: _____ (Witness)

Signed: _____ (on behalf of "Lauren Rinaudo Photography")

Date: _____

Location of meeting: _____